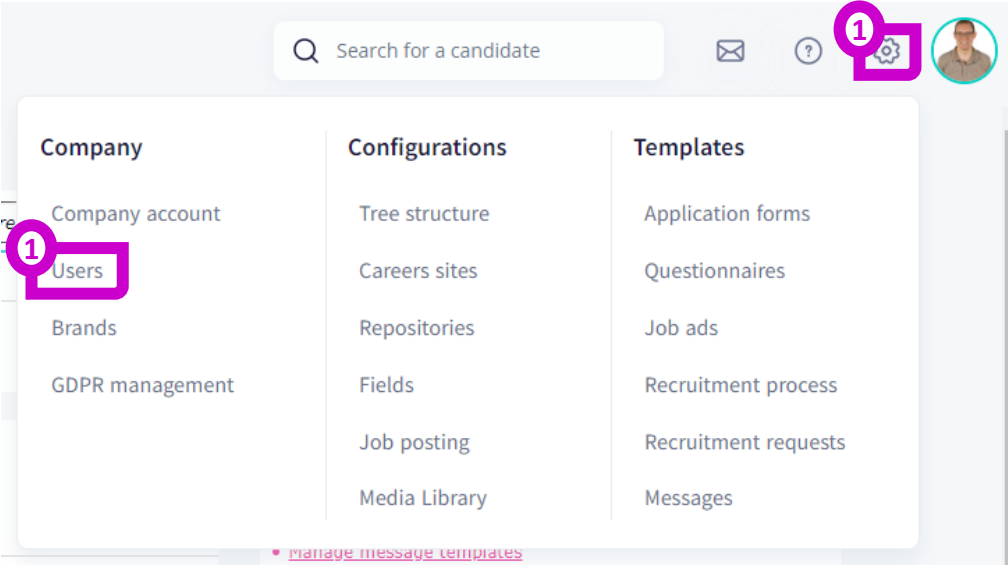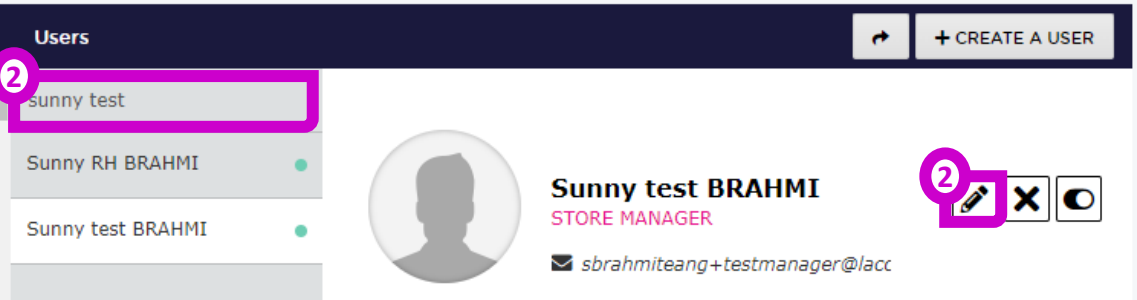**M F B R A N D S**

Brand Admin Guide – How to setup an Extended Manager role _who can post a job_ on an account

1 On the top right of the screen, click on the toothed wheel and then on the 'Users' link

2 Search for the account and then select the 'modification' icon

3 Update the following information and then save :

Tab	Field	Information to setup
General Information	Role	Entity Manager
	Post a job	Enabled, the user can creat jobs with modifications
	Entities	_If needed_, select the entities available to the Extended Manager
Recruitment request	Modify the fields of a request	Activated, **at creation and their validation step**
		The user can modify all request fields
	Post a job from the request	Disabled

If needed, the SMS account key is :

34bd20af60f06cab3e515ae6150f91dd

4 Congratulations, you have finished!